

Sr. Financial Analyst

OUR MISSION...*Building Georgia's future by providing financial and construction management with the highest level of customer service, integrity, fairness and efficiency.*

The Georgia State Financing and Investment Commission (GSFIC) is responsible for the issuance and oversight of all public debt by the State, performs all services relating to the issuance, investment, and accounting of proceeds from general obligation debt, and acquires and assists in the construction of projects for state agencies and authorities financed through such debt.

Job Information
Job Type: Full Time
Number of Vacancies: 1
Hiring Salary: (GSFIC Pay Grade: 19) \$60,600.00 - \$75,000.00 <i>Starting salary commensurate with education & experience</i>
Location: Atlanta, GA
Opens: March 14, 2016
Closes: March 28, 2016 (Must be received by 5 p.m.)

Obtain the detailed job description or applicants who require accommodations for the application process should contact 404-463-5664 or e-mail

hr-email@spo.ga.gov

GSFIC will attempt to meet reasonable accommodation requests whenever possible.

INTERESTED? Here's What You Need:

Email **resume** in Microsoft Word/PDF format to hr-email@spo.ga.gov

To ensure proper routing/handling of your credentials, copy/paste or type the following in the subject line of your email:

[Sr. Financial Analyst](#)



Website: www.gsfic.ga.gov

Position Overview

Duties: Under broad supervision, serves as the Division's post-issuance compliance officer. Develops, executes, and documents post-issuance compliance procedures as they relate to the use of general obligation bond- financed property and equipment. This will require developing and maintaining an understanding of the IRS rules regarding bonds issued as tax-exempt bonds; scheduling and attending or hosting meetings; obtaining, reviewing, and compiling data from agency sources into a format for loading into GSFIC's eBonds system; providing periodic reports of a bond issue's compliance; assisting with IRS audit responses. Also, will assist in bond sales, which includes document updates and review, and eBonds updates.

Minimum Qualifications: Completion of an undergraduate degree in Business Administration, Accounting, Finance, Government/Public Administration or a related field, with six (6) years of relevant experience. Relevant post graduate degree may substitute for up to two (2) years of experience.

Preferred Qualifications: Preference will be given to applicants, who, in addition to meeting the Minimum Qualifications, have at least one of the following: bond finance experience, familiarity with GASB and SEC reporting requirements; experience with EMMA or other Debt Management programs; experience in the development and achievement of long-term and short-term goals and plans; or knowledge of state government.

Competencies: Strong analytical and interpersonal skills; possess a superior attention to detail and the willingness to take ownership of assigned projects; self-motivated to meet deadlines; ability to identify and resolve complex problems; ability to prepare reports to summarize and document project results; possess organizational skills to maintain variety of records and files. Possess intermediate Microsoft Office Excel, Word, and PowerPoint skills. Has the ability to effectively communicate thoughts, ideas and facts, both orally and in writing. Committed to maintaining a high-level clearance status. Dedication to providing quality service. Willingness to contribute to successful group dynamics by supporting, and sometimes challenging, in a non-threatening manner, positions held by others to ensure that all decisions will have been fully vetted. Capable of maintaining attention and effort to multiple long-term projects over an extended period of time. Analytical ability in the development and achievement of long-term and short-term goals and plans. Ability to communicate complex topics and work effectively with others; excellent written and verbal communication skills. Ability to adapt to, and thrive in, an often times fast paced, changing and sometimes stressful work environment.

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If applying for a position that requires a degree, an official college transcript must be furnished. Only educational credentials from an accredited institution will be considered. GSFIC will select the most qualified applicants for an interview; only those selected for interviews will be updated on position status.

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

Due to a large volume of resumes received by this office, we are unable to provide information on your resume status over the telephone. No notifications will be sent to applicants except to those who are selected for interviews.