



CAREER OPPORTUNITY

GSFIC

Financial Analyst, Sr.

OUR MISSION... *Building Georgia's future by providing financial and construction management with the highest level of customer service, integrity, fairness and efficiency.*

The Georgia State Financing and Investment Commission (GSFIC) is responsible for the issuance and oversight of all public debt by the State, performs all services relating to the issuance, investment, and accounting of proceeds from general obligation debt, and acquires and assists in the construction of projects for state agencies and authorities financed through such debt.

Job Information

Job Type: Full Time

Number of Vacancies: 1

Hiring Salary: (GSFIC Pay Grade: 19)

\$60,600.00 - \$75,000.00

Starting salary commensurate with education & experience

Location: Atlanta, GA

Opens: April 29, 2014

Closes: May 13, 2014

(Must be received by 5 p.m.)

Obtain the detailed job description or applicants who require accommodations for the application process should contact 404-463-5658 or e-mail

hr-email@spo.ga.gov

GSFIC will attempt to meet reasonable accommodation request whenever possible.

INTERESTED? Here's What You Need:

Email **resume** in Microsoft Word/PDF format to hr-email@spo.ga.gov

To ensure proper routing/handling of your credentials, copy/paste or type the following in the subject line of your email:

Financial Analyst, Sr.



Website: www.gsfic.ga.gov

Position Overview

Duties: Under broad supervision, may assist in bond sales, which includes document review, eBonds updates, and analysis of refunding debt calculations. Develops, executes, and documents post-issuance compliance procedures as they relate to the use of general obligation bond, and GHEFA revenue bond, financed property and equipment. This will require developing and maintaining an understanding of the IRS rules regarding bonds issued as tax-exempt bonds; scheduling and hosting meetings; obtaining, reviewing, and compiling data from agency sources into a format for loading into GSFIC's eBonds system; and, maintaining the integrity of the data through an annual update process supplemented with ad hoc updates as necessary.

Minimum Qualifications: Completion of an undergraduate degree in Business Administration, Accounting, Finance, Government/Public Administration or a related field, with six (6) years of relevant experience, which includes demonstrated analytical abilities in the development and achievement of long-term and short-term goals and plans. Relevant post graduate degree may substitute for up to two (2) years of experience.

Preferred Qualifications in addition to meeting minimum qualifications must possess one or more of the following (**Agency Specific**):

- Bond Finance Experience
- Analysis Experience

Competencies

Possesses a superior attention to detail and desire to take ownership of assigned projects and meet deadlines. Has the ability to use Microsoft Office Suite and communications computer application software with advanced level skills in the use of spreadsheet and word processing. Effectively communicates thoughts, ideas and facts, both orally and in writing. Committed to maintaining a high-level clearance status. Dedication to providing quality service. Willingness to contribute to successful group dynamics by supporting, and sometimes challenging, in a non-threatening manner, others to succeed. Capable of maintaining attention and effort to multiple long-term projects over an extended period of time. Ability to adapt to, and thrive in, an often times fast paced, changing and sometimes stressful work environment.

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If applying for a position that requires a degree, an official college transcript must be furnished. Only educational credentials from an accredited institution will be considered. GSFIC will select the most qualified applicants for an interview; only those selected for interviews will be updated on position status.

The selected applicant must furnish the required documentation authorizing work in the United States as well as pass a criminal background investigation and drug screening.

Due to a large volume of resumes received by this office, we are unable to provide information on your resume status over the telephone. No notifications will be sent to applicants except to those who are selected for interviews.