

Georgia State Financing and Investment Commission - Construction Division
Request for Reimbursement – AGENCY Managed Projects

Reimbursement requests from GSFIC Managed projects should be submitted in E-Builder

Name of Requesting Agency / Department / Authority: _____	
Project Number _____ Bond Issue _____ Project Name _____ Reimbursement Period Covered: From _____ to _____	
Amount Authorized - Commitment Amount	\$ _____
Amount Previously Disbursed	\$ _____
Balance of Commitment Amount	\$ _____
Amount to be Reimbursed per this Request	\$ _____
To the best of my knowledge and belief, I hereby certify that all items, units, quantities, prices for work and material shown on this Reimbursement Request are correct; all work has been performed and material supplied in full accordance with the terms and conditions of the applicable contract(s); the work has been accepted by our agency and all invoices for which our agency is requesting payment herein have been paid. I further certify, to the best of my knowledge and belief, the payment(s) herein requested is a proper expenditure of general obligation debt proceeds. Authorized Signature: _____ Date: _____	
Remit Payment to:	Agency Contact for this Request
_____ _____ _____ _____	_____ _____ _____ _____

Do not email reimbursement requests
Reimbursement requests can be mailed **or** uploaded – **Do not do both**

Upload link: <https://gsfic.egnyte.com/ul/i3fg9XrLvV>
Submit separate cover sheet and all documents as one file for each project
Name the file as: Agency #, Project #, Month-Year (E.G. 409-GSFIC-01-June 2022)

Mailing Address: 270 Washington Street, Suite 2101 Atlanta, GA 30334

GSFIC Accounting use only:

Reviewed by: _____ Date: _____ Approved by: _____ Date: _____