



**GEORGIA STATE FINANCING AND INVESTMENT COMMISSION
CONSTRUCTION DIVISION**

**Second Floor
270 Washington Street
Atlanta, Georgia 30334**

Steven L. Stancil, *Director*

404-463-5600

DATE: March 17, 2009

TOPIC: FISCAL YEAR 2009 CUT-OFF DATE
FOR PUBLIC WORKS CONSTRUCTION PROJECTS

FROM: Rey Palma, Procurement Services Director
Office of the State Property Officer of Georgia

TO: Agency Procurement Officials:

In order to better serve you and help you plan your procurement activity, please be aware that the Georgia State Financing and Investment Commission (GSFIC), Procurement Services Department, has established a cut-off date for all public works construction-related procurement. Specifically, for projects that **MUST** be under contract prior to the end of the State's Fiscal Year, i.e., June 30, 2009, agencies must submit the "Agency Request Form", complete with front-end documents, project specifications, and drawings, no later than the close of business on **Wednesday, April 15, 2009**.

For your information, the bidding and contracting process typically requires a minimum of sixty (60) days to complete. It is therefore imperative that the GSFIC Procurement Services Department receives the required project information in a complete, ready for advertisement, and timely manner. This deadline applies only to those projects that **REQUIRE** a contract to be fully executed prior to the end of the Fiscal Year 2009. GSFIC Procurement Services will continue to advertise public works construction projects for agencies after the April 15, 2009, deadline but will not be able to guarantee execution of a contract by June 30, 2009. If your project does not require an executed contract by the end of fiscal year 2009, please proceed with business as usual.

We thank you for your continued confidence in us. Please contact the GSFIC Procurement Services Department, Bidding Manager, Jim Hyde at 404-656-5468, if you have any questions or concerns regarding the established deadline for public works construction projects procurements.