

**Georgia State Financing and Investment Commission-Construction Division
Agency Managed Projects-Request for Reimbursement**

Reimbursement Requests from GSFIC Managed Projects should be submitted in E-Builder

Name of Requesting Agency / Department / Authority: _____	
Project Number _____	
Project Name _____	
Reimbursement Period Covered: From _____ to _____	
Amount Authorized - Commitment Amount	\$ _____
Amount Previously Disbursed	\$ _____
Balance of Commitment Amount	\$ _____
Amount to be Reimbursed per this Request	\$ _____
<p>To the best of my knowledge and belief, I hereby certify that all items, units, quantities, prices for work and material shown on this Reimbursement Request are correct; all work has been performed and material supplied in full accordance with the terms and conditions of the applicable contract(s); the work has been accepted by our agency and all invoices for which our agency is requesting payment herein have been paid. I further certify, to the best of my knowledge and belief, the payment(s) herein requested is a proper expenditure of general obligation debt proceeds.</p>	
Authorized Signature: _____	
Date: _____	
Remit Payment to:	Agency Contact for this Request
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Do not email reimbursement requests
Reimbursement requests can be mailed **or** uploaded – **Do not do both**

Upload link: <https://gsfic.egnyte.com/ul/i3fg9XrLvV>
Submit separate cover sheet and all documents as one file for each project
Name file: Agency #,Project #,Month-Year (E.G. 409-GSFIC-01-June2022)

Mailing Address: 270 Washington Street, Suite 2101 Atlanta, GA 30334